

**IMPLEMENTATION PLAN – updated November 2017**

GOALS, OBJECTIVES, AND STRATEGIES		LEAD	COST	TIMELINES (Years)									
				Short Term			Medium Term			Long Term			
				'15	'16	'17	'18	'19	'20	'21	'22	'23	'24
<b>Maximize the use of existing and future infrastructure to facilitate recreation.</b>													
<b>1.1</b>	<b>Improve financial and organizational capacity to upgrade, decommission or replace infrastructure.</b>												
a	Continue/expand use of the arena ice for curling as an alternative to curling rink replacement.	VHJ	N/A	☺	☺	☺	✓	✓					
b	Allocate \$20,000 per year to a recreation facility reserve fund.	VHJ	\$20K/yr	X	☺	☺	✓	✓	✓	✓	✓	✓	✓
c	Create an asset management plan.	VHJ, EC, P	N/A	X	P	P	✓	✓	✓	✓	✓	✓	✓
d	Develop and implement a plan to address indoor facility needs (incorporating insights from expanded use of arena and Convention Centre).	EC	\$50K					✓	✓	✓	✓	✓	✓
<b>1.2</b>	<b>Increase profile and use of the Convention Centre as a multi-purpose community space.</b>												
a	Eliminate user fees for community groups.	VHJ	TBD	X	X	X							
b	Officially rename the facility the “St. Elias Centre”.	VHJ	N/A	X	X	X							
c	Evaluate suitable uses and explore options to accommodate them.	VHJ	Unknown	X	X	X							
<b>1.3</b>	<b>Develop the Recreation Centre block as a “something for everyone” community recreation hub.</b>												
a	Explore alternate uses of the arena.	VHJ	TBD		X	X							
b	Pilot an expanded season for the swimming pool.	VHJ	TBD		?	?							
c	Create a master site plan to facilitate spontaneous, unstructured outdoor recreation and community gathering in the undeveloped space (with a priority on youth, seniors, and families).	EC	\$30K Imp. costs unknown					✓	✓	✓	✓	✓	✓
<b>1.4</b>	<b>Maintain and increase access to non-VHJ recreation facilities.</b>												
a	Develop insurance solutions for community groups.	VHJ	TBD		X								
b	Develop joint use agreements with the St. Elias Community School, Yukon College, and CAFN for community access.	VHJ	N/A			X	✓						
c	Investigate opportunities to partner with private property owners with recreation-supporting infrastructure.	VHJ	N/A			X	✓						
<b>1.5</b>	<b>Use partnerships to maintain and manage infrastructure.</b>												
a	Explore the potential for asset management support from Government of Yukon.	VHJ	N/A		X	X							

Legend: CPR – Culture, Parks and Recreation Committee, EC – external consultant, N/A – not applicable (or negligible), P – partner(s), TBD – to be determined, VHJ – Village of Haines Junction  
Please note: VHJ human resources costs are assumed to be captured within existing salaries and a \$30K/year budget for a Community Development Coordinator position

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<b>Support, empower and engage a vibrant volunteer community.</b>													
<b>2.1</b>	<b>Recognize the contributions of volunteers.</b>												
a	Organize a peer/community-based volunteer recognition initiative.	VHJ/CPR	< \$200/yr	X	😊	😊	✓	✓	✓	✓	✓	✓	✓
b	Display the Volunteer of the Year in Convention Centre. {UPDATED: to “display thank you nomination cards at Christmas and Canada Day}	VHJ	N/A	X	😊	😊	✓	✓	✓	✓	✓	✓	✓
<b>2.2 Facilitate opportunities for learning and capacity building.</b>													
a	Create and maintain a CPR-administered professional development fund for recreation organizations.	VHJ/CPR	\$3000/yr		X	X	✓	✓	✓	✓	✓	✓	✓
b	Send community representatives to Yukon recreation conferences.	VHJ	\$1000/yr			😊	✓	✓	✓	✓	✓	✓	✓
c	Work with RPAY and YG Sport & Recreation Branch to bring learning opportunities to Haines Junction.	VHJ	N/A	X	X	X	✓	✓	✓	✓	✓	✓	✓
<b>2.3 Work with community organizations to increase funding and organizational effectiveness.</b>													
a	Identify/create and distribute a toolkit that provides tips and templates for funding proposals, budgets, and reporting.	VHJ	\$500		X	X		✓			✓		
b	Host an annual recreation meeting to solicit input and ideas from non-profit groups.	VHJ (CPR)	N/A	X	😊	😊	✓	✓	✓	✓	✓	✓	✓
<b>Motivate families and individuals to be healthy and active.</b>													
<b>3.1 Increase community awareness of recreation opportunities.</b>													
a	Maintain and update the community activity calendar.	VHJ (CPR)	N/A	X	P	😊	✓	✓	✓	✓	✓	✓	✓
<b>3.2 Ensure easy access to spontaneous, unstructured recreation for children and families.</b>													
a	Build playgrounds in Bear Berry, West Junction, and Willow Acres subdivisions.	VHJ	\$15-25K each			X		✓		✓			
b	Add outdoor gym features to paved trails.	VHJ	\$15-25K		X		✓		✓				
<b>3.3 Create a multi-use, designated, interconnected, and signed trail network.</b>													
a	Develop and implement a comprehensive trail plan.	EC (Plan), VHJ (CDC)	\$25K (plan) Imp. costs \$20-50K/yr	X	P	😊	✓	✓	✓				
<b>3.4 Create and promote active connections between recreation and community destinations.</b>													
P	Incorporate “urban” active transportation-oriented trails, routes and wayfinding systems into the Trail Plan and implement them.	EC (Plan), VHJ (CDC)	See above	X	P	😊	✓	✓					

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<b>Showcase and promote use of the community's unique assets.</b>													
<b>4.1</b>	<b>Facilitate the hosting of events.</b>												
a	Explore the potential for revitalizing the rodeo grounds as an all-season staging/camping venue.	VHJ/EC/P	Unknown	X	X	X							
b	Review local policies and bylaws and identify and address barriers to events.	VHJ	N/A		X	P							
c	Create and update a simple prospectus for potential event organizers.	VHJ	< \$200		X								
<b>4.2</b>	<b>Use community assets as a place-making tool.</b>												
a	Incorporate interpretation and place-making opportunities into recreation infrastructure development.	VHJ/EC/P	TBD		X	X	✓	✓	✓	✓	✓	✓	✓
<b>4.3</b>	<b>Maintain and expand community access to adjacent parks.</b>												
a	Champion community interests in regards to nearby Kluane National Park and Reserve frontcountry amenities and Pine Lake campground.	VHJ	N/A	X	X	P	✓	✓	✓	✓	✓	✓	✓
<b>Foster an inclusive, diverse, and accessible recreation environment.</b>													
<b>5.1</b>	<b>Reduce and/or remove barriers to participation.</b>												
a	Review current facilities and services and identify existing or potential barriers.	VHJ/EC	N/A		X	P			✓			✓	
b	Develop a simple policy for inclusivity.	VHJ	N/A		X								
<b>5.2</b>	<b>Identify and work to address gaps in recreation opportunities (i.e. age, background, ability).</b>												
a	Conduct a biannual inventory of opportunities and programs.	VHJ	N/A		X		✓		✓		✓		✓
b	Identify gaps and pursue opportunities with other organizations to address them.	VHJ	TBD		X	X	✓	✓	✓	✓	✓	✓	✓
<b>5.3</b>	<b>Strive for fairness, representation and transparency in recreation policy and decision-making at all levels.</b>												
a	Expand CPR membership to include under-represented groups and/or devise a strategy for targeted outreach.	CPR	N/A	☺	☺	☺							
b	Update the CPR's Terms of Reference and funding criteria to reflect the Benefits Based Approach and Recreation Plan.	CPR	N/A	X	X	X							
c	Pilot the use of the Recreation Decision-Making Framework and refine as needed.	CPR	N/A	X	☺	☺	✓	✓	✓	✓	✓	✓	✓
d	Create a policy for private sector use of VHJ facilities.	VHJ	N/A		✓	P							
<b>5.4</b>	<b>Increase community awareness of and access to recreation-related work.</b>												
a	Post relevant surveys, studies and plans on VHJ website.	VHJ	N/A	☺	☺	☺	✓	✓	✓	✓	✓	✓	✓
<b>5.5</b>	<b>Promote recreation as a community development tool</b>												
a	Create an interdisciplinary "community of practice".	VHJ	N/A			X							

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